



Parent and Carer - Pick up and Drop off Procedure

To ensure smooth transition for pick up and drop offs, please ensure to follow the correct procedure:-

Drop off

- Drop off permitted from 8.30 - 9.00am. *Late drop off Students to be accompanied to front office for sign in*
- Please stay in your vehicle if in the drop off zone
- Please be patient if there is a queue of cars, the MDSS staff will assist you as soon as possible
- If you wish to accompany your child to class, talk to teachers, or relay a message. Please park your vehicle in parking area and not in the drop off zone

Pick up

- Pick up permitted from 2.30 - 2.50 pm. *Outside of these times Students need to be collected from front office*
- Please stay in your vehicle at all times
- MDSS staff will direct and assist your child to the car as necessary
- Please be patient if there is a queue of cars, the MDSS staff will assist you as soon as possible
- If your child is not ready for collection, please move along the line to allow others to collect